



## To the Members of the Borough Council

Dear Sir/Madam

You are hereby summoned to attend a Meeting of the Ashford Borough Council to be held in the Council Chamber, Civic Centre, Tannery Lane, Ashford, Kent TN23 1PL on Thursday the 18<sup>th</sup> April 2013 at 7.00 pm.

Yours faithfully

T W Mortimer  
Head of Legal and Democratic Services

### Agenda

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Nos.

1. Apologies
2. To consider whether any items should be dealt with in private because of the likely disclosure of Exempt or Confidential Information.
3. **Declarations of Interest (see “Advice to Members” overleaf)**
  - (a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011 relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares a DPI in relation to any item will need to leave the Council Chamber for the whole of that item, and will not be able to speak or take part (unless a relevant Dispensation has been granted).

- (b) Other Significant Interests (OSI) under the Kent Code of Conduct as adopted by the Council on 19 July 2012, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares an OSI in relation to any item will need to leave the Council Chamber before the debate and vote on that item (unless a relevant Dispensation has been granted). However, prior to leaving, the Member may address the Committee in the same way that a member of the public may do so.

- (c) Voluntary Announcements of Other Interests not required to be declared under (a) or (b), i.e. announcements made for transparency reasons alone, such as:
- membership of outside bodies that have made representations on agenda items, or
  - where a Member knows a person involved, but does not have a close association with that person, or
  - where an item would affect the well-being of a Member, relative, close associate, employer etc, but not his/her financial position

[Note: an effect on the financial position of a Member, relative, close associate, employer, etc; OR an application made by a Member, relative, close associate, employer, etc, would both probably constitute an OSI].

**Advice to Members on Declarations of Interest:**

- (a) Government Guidance on DPI is available in DCLG's Guide for Councillors, at  
[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/5962/2193362.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/5962/2193362.pdf)
- (b) The Kent Code of Conduct was adopted by the Full Council on 19 July 2012, and a copy can be found with the papers for that Meeting.
- (c) If any Councillor has any doubt about the existence or nature of any DPI or OSI which he/she may have in any item on this agenda, he/she should seek advice from the Head of Legal and Democratic Services and Monitoring Officer or from other Solicitors in Legal and Democratic Services as early as possible, and in advance of the Meeting.

4. To confirm the Minutes of the Council Meeting held on the 21<sup>st</sup> February 2013
5. Election of the Leader of the Council until the Annual General Meeting in 2015
6. To note the names and number of Members to be appointed by the Leader to the Cabinet
7. To note the name of the Deputy Leader of the Council appointed by the Leader
8. To receive any announcements from the Mayor, Leader or other Members of the Cabinet
9. To receive any petitions
10. To receive any questions from, and provide answers to, the public (being resident of the Borough), which in the opinion of the Mayor are relevant to the business of the Meeting

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| 11. | To receive, consider and adopt the recommendations set out in the Minutes of the Meeting of the Cabinet held on the 14 <sup>th</sup> March 2013 | 1-9   |
| 12. | To receive the Minutes of the Audit Committee held on the 5 <sup>th</sup> March 2013  | 10-17 |
| 13. | Changes to Committee Membership – Labour Group  | 18    |
| 14. | To consider Motions of which Notice has been given pursuant to Procedure Rule 11  |       |
| 15. | Questions by Members of which Notice has been given pursuant to Procedure Rule 10   |       |

NOTE:- If debate on any item included within this Agenda gives rise to the need to exclude the press and public due to the likelihood of Exempt or Confidential information being disclosed the following resolution may be proposed and seconded and if carried, the press and public will be requested to leave the meeting for the duration of the debate.

That pursuant to Section 100A(4) of the Local Government Act 1972, as amended, the public be excluded from the meeting during consideration of this item as it is likely that in view of the nature of the business to be transacted or the nature of the proceedings that if members of the public were present there would be disclosure of exempt information hereinafter specified by reference to the appropriate paragraphs of Schedule 12A of the Act

KRF/VS  
10<sup>th</sup> April 2013

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Queries concerning this agenda? Please contact Keith Fearon:  
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Agendas, Reports and Minutes are available on: [www.ashford.gov.uk/committees](http://www.ashford.gov.uk/committees)

